



ABATE of Alaska Board Meeting Minutes
Scheduled: 02 April 2020, 7:00 PM to 9:00 PM

I. Board Members -

Five of Seven Board Members needed to establish Quorum - (Indicate if Present)

- a. Dan "Havoc" Coffey- present
- b. "Peppermint" Patti Bogan- present
- c. Ed Rutledge- present
- d. Bonnie Welsh- present
- e. "Big Dave Grizzly" Monroe- present
- f. Daniel "Spider" Schneider- present
- g. President – Ken Coston- present

II. OFFICER REPORTS (Optional) - (Indicate if Present)

- a. President – Ken Coston- present
- b. Vice President – Jared Noble- present
- c. Secretary - Lesle "Scottie" Moore- present
- d. Treasurer – Tim Kelly- present
- e. Sgt-At-Arms - Daniel "Spider" Schneider- present
- f. Legislative Affairs - Tom "Zookeeper" Evans- present
- g. Run Coordinator – Alan Clevenger
- h. Newsletter Editor – Lesle "Scottie" Moore- present
- i. Membership - Ken Coston- present
- j. Rider Education - Barbara "Barb" Smart
- k. Assistant Rider Education - Bonnie Welsh- present
- l. Gaming - Dan "RC" Owens- present
- m. Products - Ed Rutledge- present
- n. Public Relations – Kenneth Swazer
- o. COC Liaison - Tim Kelly- present

III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -

- a. Current Agenda Updates/Additions – none
- b. Approval of Agenda - motion to approve agenda-Patti B, seconded by Ken—**approved by board**
- c. Approval of Board Chair to take items out of sequence if deemed necessary.--invoked
- d. Approval Past Meeting(s) Minutes – From March 05, 2020 motion to approve Minutes-Spider, seconded by Ken—approved by board

IV. INTRODUCTION OF ANY GUESTS & MEMBERS –

- a. Julie Forsyth, Sarah Coe, Greg Porter

V. Executive Session (only if needed/called) – None

VI. OLD BUSINESS –

- a. The 2020 Gathering at the Bike Blessing - **Event Manager— Sarah Coe with Greg, Ken, and BigDave**
 - i. Monday Planning Meetings (Mondays, 6:30 PM to 7:30 PM)
 - Weekly on Mondays TFN
 - Web Conferencing
 - a. 3600 Baxter Rd, Anchorage, AK 99504
 - April 18. 2020 Facebook Live Announcement
 - a. COVID-19 may cancel traditional event Back Up plan in the works
 - b. April 11, Municipal update continued shelter in place
 - ii. Potential Sponsors??—names on flyer, co-sponsors
 - Alaska Airlines
 - Stan Tebo
 - Car Dealerships
 - Motorcycle Dealerships
 - ABATE Business Members
 - Others?
 - iii. Vendor Registration is online and accepting credit cards!
 - <https://abateofalaska.com/>
 - <https://abateofalaska.com/gatheringvendor/>
 - <https://abateofalaska.square.site/>
 - <https://abateofalaska.com/wp-content/uploads/2020/03/2020-BB-Sponsorship-Letter.pdf>
 - https://abateofalaska.com/wp-content/uploads/2020/03/2020-Vendor-Voucher_fillable.pdf
 - <https://abateofalaska.com/wp-content/uploads/2020/03/2020-Vendor-Information-Nonprofits-and-Clubs.pdf>
 - <https://abateofalaska.com/wp-content/uploads/2020/03/2020-Vendor-Information-Commercial.pdf>
 - <https://abateofalaska.com/wp-content/uploads/2020/03/2020-Vendor-Information-Food-Vendors.pdf>
- b. Christmas in July - **Sunday, July 19, 2020**
 - i. **Event Coordinator** - Bonnie W (with helper TBD)
- c. By-Laws Changes and Issues - (Tim Kelly)
 - i. Anchorage ABATE Status—Business license, EIN, and 501©(3) acquired
 - ii. Next meeting – ???
 - iii. Articles of Incorporation for Anchorage ABATE, INC passed
 - Signed, notarized, and mailed for filing
 - iv. Anchorage ABATE by-laws need finalized
 - v. **501©(3) assigned and letter from IRS received**
 - Need to start identifying applicable assets for transfer from ABATE of Alaska to Anchorage ABATE.

- d. Financial Solvency and Fundraising
 - i. <http://www.keyfundsol.com/Services.html>
 - ii. Potential Fundraising
 - Havoc mentioned past years ABATE events to raise monies
 - a. Raffles, spaghetti feeds, etc
 - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
 - iii. ABATE of Alaska Non-Profits Minimum Reserve
 - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
 - v. Financial Policies
 - Expenses— President/Treasurer may approve emergent expenses
 - a. Personal reimbursements up to \$500
 - b. Does not apply to normal cost of business or pre-approved expenses
 - Events- guidelines
- e. Rider's Education Program
 - i. Rider Education Meeting—Calendar planned, Classes to be opened ASAP
 - Due to COVID-19 emails have been sent out to first classes, refunds offered, continued monitoring of situation, student response has been good.
 - MSF office has been forced to close.
 - ii. Three Angels Memorial/Lease – (Ed/Barb)
 - Muni has sent a Lease Termination Notice
 - a. **Received email saying developers will be breaking ground in the spring. Note this has been the case the last two years. Muni says to check back in February. – Update??**
 - b. Other locations are still being looked at
 - i. Sullivan Arena Parking Lot is current backup
 - ii. Redevelopment of the Former Native Hospital Site
 - Team CC interested in helping with plan of new location and then identify how people/businesses can help.
 - Stakeholder Draft Master Plan
 - iii. Motorcycle Shop willing to sell ABATE new bikes 4000 and 5000 for BMW 310 would pay us back all but 500 after two years (Dan/Bonnie)

- iv. Rider Coaches
 - Endorsing/Promoting ABATE of Alaska
 - Membership Forms/Packets (Laura's email)
 - Purchase approved of stickers and other flat materials to give to students. RC donated \$250 for additional supplies
- v. WOW partnership with Women BRC classes (**very popular**)
 - Approached by Diamond Girls MC to also be involved
- vi. Will need a connex to store three wheels – Ken S to looking into
- vii. Looking to put together AK State Law fact sheet for classes
- f. Holiday Party/Meet and Greet for 2021 - **Tabled for 2020**
 - i. **Event Fundraising Committee-Bonnie W. Patti B, Scottie M**
 - ii. Possibly February and making it a fund-raising event to include meet the board and officers during the event.
 - iii. Potential Fall Party at end of riding season coinciding with Freeze Up Run
- g. MRF/SMSA Updates/Reports
 - i. MRF – <https://www.mrf.org/events/>
 - Bikers Inside the Beltway 2020 - Washington, DC
 - a. 05/17/2020 - 05/19/2020- Decision April 27, 2020
 - Meeting of the Minds 2020 - Indianapolis, Indiana
 - a. 09/24/2020 - 09/27/2020
 - ii. SMSA -
 - iii. John Weddleton/Boscors, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.
- h. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings
 - i. Plan published
 - http://dot.alaska.gov/stwdplng/shsp/shsp_plan.shtml
 - ii. SHSP Emphasis Area Team Leaders Meeting
 - BigDave – Appointed Team Lead for Motorcycles and ATV
 - Mostly discussed roles and approach--Assistant is putting together list of motorcycle vendors.
 - Team meetings to be held—board members and officers will be asked to participate via teleconference.
 - Follow-Up Leader's Meeting Once per Quarter
 - iii. Alaska SHSP Motorcycle/ATV Emphasis Area Team Meeting - **Postponed due to COVID-19**
 - a. Teleconference info to follow
- i. Fatality Analysis Reporting System (FARS) | NHTSA
 - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)

- j. Marketing (Ken Swazer)
 - i. Advertising—Holiday Season giveaway of BRC class, Facebook has 4500 following page
 - ii. Products
 - iii. Any marketing should have ABATE logo
 - iv. Steve Stripling
 - v. Banner sign through Minuteman Press sale
 - vi. Children’s handbook (Ken C), Long Island ABATE
- k. ABATE of Alaska Policies and Procedures
 - i. Initial Policies adopted
 - ii. Partially started Technology Policy
 - iii. **Election Policy**
- l. ABATE of Alaska Officer Operations Manuals
 - i. **Bike Blessing**
 - ii. **Toy Run**
 - iii. **Election Procedure**
 - iv. Run Coordinator
 - Tom, Chris, and Alan to discuss and work on
 - v. Membership Coordinator
 - Ken and Big Dave to work on - need to draft
- m. Survey Monkey- **On Hold**
 - i. Need to get Surveys going (2 types)
 - Members
 - Non-Members/Community

VII. NEW BUSINESS

- a. COVID19 – Impact to our events/gatherings
 - i. Official Statements and Social Media Postings—.
 - ii.
 - iii. Gathering at the Bike Blessing
 - iv. Gathering/BB Planning Meetings
 - v. Board Meetings
 - vi. General Membership Meetings
- b. Laura’s emails regarding COVID-19, **Risks and Grants**
 - i. <https://mailchi.mp/1fc93083b6ca/covid19update-18586509?e=467a44ceb7>
- c. <https://go.phly.com/webmail/95452/488000797/d5c01b5bd41d16c1d49e79b1674dc86a8f41a8c45282568c7235b734fba816b4>

VIII. OTHER SHORT BUSINESS

- a. Women’s Spring Fling--postponed
- b. Wild Apricot Credit Card Processing—no issues, great things

IX. ACTION ITEMS FROM LAST MEETING/PENDING

- a. For Gaming—RC is applying for ABATE of Alaska —**In Process**
 - i. Need 25 members
 - ii. Potential business partner for games
- b. Research Business Relationship for gaming —**In Process**
- c. Tom will look into earplug issue. Also putting a letter together with three points for the legislature. (Dead Red) —**In Process**
- d. Tom to work MRF membership at General Membership meetings
- e. Dan “Spider” S. will get state law information fact sheet together if people will help by sending him the information—email reminders

X. ACTION ITEMS FROM THIS MEETING

- a. Bonnie to check with MSF and Barb, will send email out
- b. ???

XI. ADJOURNMENT

- a. Next scheduled Board Meeting Date is Thursday, May 7th, 2020 at 7:00 PM.
- b. Next General Membership Meeting is Thursday, April 16th, 2020 at 7:00 PM via Web Conference/ Facebook Live Event?? (**Spotlight Business: ???**)
- c. Motion to adjourn by... Spider, seconded by Bonnie-- **Approved by Board**

XII. Calendar

- a. Event Calendar - **Proposed Dates are on Run Calendar**
 - i. The Gathering at the Bike Blessing (**Saturday, May 2, 2020**)
 - ii. Break Up Run (**Saturday, May 9, 2020**)
 - iii. Eagle River Triathlon Road Guarding (**Sunday, June 7, 2020**)
 - iv. Christmas In July Toy Run (**Sunday, July 19, 2020**)
 - v. Freeze-Up Run (**Saturday, September 12, 2020**)