



ABATE of Alaska Board Meeting Minutes  
Scheduled: 02 January 2020, 7:00 PM to 9:00 PM

**I. Board Members -**

**Five of Seven Board Members needed to establish Quorum - (Indicate if Present)**

- a. Dan "Havoc" Coffey--present
- b. "Peppermint" Patti Bogan--present
- c. Ed Rutledge --present
- d. Bonnie Welsh--present
- e. "Big Dave Grizzly" Monroe--present
- f. Daniel "Spider" Schneider--present
- g. President – Ken Coston--present

**II. OFFICER REPORTS (Optional) - (Indicate if Present)**

- a. President – Ken Coston--present
- b. Vice President – Jared Noble--present
- c. Secretary - Lesle "Scottie" Moore--present
- d. Treasurer – Tim Kelly--present
- e. Sgt-At-Arms - Daniel "Spider" Schneider
- f. Legislative Affairs - Tom "Zookeeper" Evans--present
- g. Run Coordinator – Alan Clevenger
- h. Newsletter Editor –
- i. Membership - Ken Coston--present
- j. Rider Education - Barbara "Barb" Smart
- k. Assistant Rider Education - Bonnie Welsh--present
- l. Gaming - Ed Rutledge--present
- m. Products - Ed Rutledge--present
- n. Public Relations – Kenneth Swazer
- o. COC Liaison -

**III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -**

- a. Current Agenda Updates/Additions –
- b. Approval of Agenda – Spider motioned to accept agenda; Ken seconded motion. **Approved by Board**
- c. Approval of Board Chair to take items out of sequence if deemed necessary. Invoked
- d. Approval Past Meeting(s) Minutes – From December 05, 2019 -- Bonnie motioned to accept minutes; Ed seconded motion. **Approved by Board**

**IV. INTRODUCTION OF ANY GUESTS & MEMBERS –**

- a. Julie Forsyth

**V. Executive Session (only if needed/called) – NONE**

**VI. OLD BUSINESS –**

- a. Election of 2020 Board Chair
- b. 2020 Appointed Officer Positions
  - i. Sgt-At-Arms - Daniel “Spider” Schneider
  - ii. Legislative Affairs - Tom “Zookeeper” Evans
  - iii. Run Coordinator – Alan Clevenger
  - iv. Newsletter Editor – Lesle “Scottie” Moore
  - v. Membership - Ken Coston (until someone new is found)
  - vi. Rider Education - Barbara “Barb” Smart
  - vii. Assistant Rider Education - Bonnie Welsh
  - viii. Gaming – Dan “RC” Owens
  - ix. Products - Ed Rutledge
  - x. Public Relations – Kenneth Swazer (tabled until Bonnie can talk to)
  - xi. COC Liaison – Tim Kelly
- c. Motion to accept officers as indicated above by Spider, seconded by Patti;  
Approved by Board
- d. By-Laws Changes and Issues - (Tim Kelly)
  - i. Anchorage ABATE Status—Business license, EIN, and 501©(3) acquired
  - ii. Next meeting – **January 11, 2020 @ 2:00 pm**
  - iii. Articles of Incorporation for Anchorage ABATE, INC passed
    - Signed, notarized, and mailed for filing
  - iv. Current By-Laws
    - Article II Section 1 amended to strike Vice President, Secretary and Treasurer from sitting Board of Directors.
    - To be adopted and signed this meeting
    - **Start Circulating for other chapter input**
  - v. Anchorage ABATE by-laws need finalized
  - vi. **501©(3) assigned and letter from IRS received**
    - Need to start identifying applicable assets for transfer from ABATE of Alaska to Anchorage ABATE.
- e. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings
  - i. Plan published
    - [http://dot.alaska.gov/stwdplng/shsp/shsp\\_plan.shtml](http://dot.alaska.gov/stwdplng/shsp/shsp_plan.shtml)
  - ii. SHSP Emphasis Area Team Leaders Meeting
    - BigDave – Appointed Team Lead for Motorcycles and ATV
    - Mostly discussed roles and approach--Assistant is putting together list of motorcycle vendors.
    - Team meetings to be held—board members and officers will be asked to participate via teleconference.
    - Follow-Up Leader’s Meeting Once per Quarter
  - iii. Save the Date - Traffic Safety Summit - **January 9-10, 2020**
    - Downtown Anchorage

- f. Rider's Education Program
  - i. Rider Education Meeting—Instructors Dinner at Alaska Leather January 12, 2020 at 5:00 pm. More details to follow.
    - Six new instructors, Three Wheel classes—AK Mining and Diving (New Can Am supplier) providing 4 Spiders (loaners) for classes; Can Am subsidizing class students pay 99 Can Am picking up remaining 200. Can Am willing to provide PDF for banners. Hold 3-wheel class 6-10 after BRC to maximize instruction time
  - ii. Three Angels Memorial/Lease – (Ed/Barb)
    - Muni has sent a Lease Termination Notice
      - a. **Received email saying developers will be breaking ground in the spring. Note this has been the case the last two years. Muni says to check back in February.**
      - b. Other locations are still being looked at
        - i. Sullivan Arena Parking Lot is current backup
        - ii. Redevelopment of the Former Native Hospital Site
    - Team CC interested in helping with plan of new location and then identify how people/businesses can help.
    - Stakeholder Draft Master Plan
  - iii. Motorcycle Shop willing to sell ABATE new bikes 4000 and 5000 for BMW 310 would pay us back all but 500 after two years (Dan/Bonnie)
  - iv. Rider Coaches
    - Endorsing/Promoting ABATE of Alaska
    - Membership Forms/Packets (Laura's email)
    - Purchase approved of stickers and other flat materials to give to students. RC donated \$250 for additional supplies
  - v. WOW partnership with Women BRC classes (**very popular**)
    - Approached by Diamond Girls MC to also be involved
  - vi. Will need a connex to store three wheels – Ken S to looking into
  - vii. Looking to put together AK State Law fact sheet for classes
  - viii. 2020 season Class Registration is Open.
    - Great gift ideas for upcoming Holiday season?
  - ix. DMV contract audit coming
  - x. Range is as it should be for winter.
- g. Fatality Analysis Reporting System (FARS) | NHTSA
  - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)

- h. Financial Solvency and Fundraising
  - i. <http://www.keyfundsol.com/Services.html>
  - ii. Potential Fundraising
    - Havoc mentioned past years ABATE events to raise monies
      - a. Raffles, spaghetti feeds, etc
      - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
  - iii. ABATE of Alaska Non-Profits Minimum Reserve
  - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
  - v. Financial Policies
    - Expenses— President/Treasurer may approve emergent expenses
      - a. Personal reimbursements up to \$500
      - b. Does not apply to normal cost of business or pre-approved expenses
    - Conflict of Interest
    - Events- guidelines
  - vi. **2019 Annual Budget (Tim)**
    - **Annual Deadlines—need to set budget by OCT/NOV meeting for 2021**
    - **2020 Budget was approved by board at December board meeting**
- i. MRF/SMSA Updates/Reports
  - i. MRF – Board Meeting January 4,2020
  - ii. SMSA -
  - iii. John Weddleton/Boscors, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.
- j. Marketing (Ken Swazer)
  - i. Advertising—Holiday Season giveaway of BRC class, Facebook has 4500 following page
  - ii. Products
  - iii. Any marketing should have ABATE logo
  - iv. Steve Stripling
  - v. Banner sign through Minuteman Press sale
  - vi. Children’s handbook (Ken C), Long Island ABATE

- k. 2020 Bike Blessing Committee - **NEED Event Manager—Ed to get things started.**
  - i. Approached Marie—Still undecided—Bonnie to talk to
  - ii. Assemble by Sept 1, 2019???
  - iii. Potential Sponsors??—names on flyer, co-sponsors
    - Alaska Airlines
    - Stan Tebo
    - Car Dealerships
    - Motorcycle Dealerships
    - ABATE Business Members
    - Others?
- l. Holiday Party/Meet and Greet for 2021 - **Tabled for 2020**
  - i. **Event Fundraising Committee-Bonnie W. Patti B, Scottie M**
  - ii. Possibly February and making it a fund-raising event to include meet the board and officers during the event.
  - iii. Potential Fall Party at end of riding season coinciding with Freeze Up Run
- m. ABATE of Alaska Policies and Procedures
  - i. Initial Policies adopted
  - ii. Partially started Technology Policy
  - iii. **Election Policy**
- n. ABATE of Alaska Officer Operations Manuals
  - i. **Election Procedure**
  - ii. Run Coordinator
    - Tom, Chris, and Alan to discuss and work on
  - iii. Membership Coordinator
    - Ken and Big Dave to work on - need to draft
- o. Survey Monkey- **On Hold**
  - i. Need to get Surveys going (2 types)
    - Members
    - Non-Members/Community

## VII. NEW BUSINESS

- a. 2020 Appointed Officer Positions???

## VIII. OTHER SHORT BUSINESS

- a. Warren Garrison on February 20,2020

## IX. ACTION ITEMS FROM LAST MEETING/PENDING

- a. For Gaming, RC/Ed to talk with Tom Warden on it –RC is in process of applying for ABATE of Alaska. Concerned what ABATE of Alaska does when Anchorage ABATE is up and running.
- b. Tom will look into earplug issue. Also putting a letter together with three points for the legislature. (Dead Red) —**In Process-will re-send**
- c. Stickers and other material to promote ABATE to rider students – Laura - **In Process—RC to check on progress Ready to go next year**
- d. Chris to track down run coordinator information from Tom
- e. Research Business Relationship for gaming

**X. ACTION ITEMS FROM THIS MEETING**

- a. Reach out to Steve Stripling
- b. Bonnie to send out email with details regarding Instructors Dinner
- c. Spider to get dimensions of three wheel for connex
- d. Ken to check his work for connex price

**XI. ADJOURNMENT**

- a. Next scheduled Board Meeting Date is Thursday, February 6<sup>th</sup>, 2020 at 7:00 PM.
- b. Next General Membership Meeting is Thursday, February 21<sup>st</sup>, 2020 at 7:00 PM at Guido's (**Spotlight Business: ???**)
- c. Motion to adjourn by...Spider, seconded by Havoc; **Approved by Board**

**XII. Calendar**

- a. Event Calendar - **Proposed Dates are on Run Calendar**
  - i. The Gathering at the Bike Blessing (**Saturday, May 2, 2020**)
  - ii. Break Up Run (**Saturday, May 9, 2020**)
  - iii. Eagle River Triathlon Road Guarding (**Sunday, June 7, 2020**)
  - iv. Christmas In July Toy Run (**Sunday, July 19, 2020**)
  - v. Freeze-Up Run (**Saturday, September 12, 2020**)