



ABATE of Alaska Board Meeting Minutes
Scheduled: 05 December 2019, 7:00 PM to 9:00 PM

I. Board Members -

Five of Seven Board Members needed to establish Quorum - (Indicate if Present)

- a. Dan "Havoc" Coffey
- b. Dan "RC" Owens--present
- c. Ed Rutledge --present
- d. Barb Smart
- e. "Big Dave Grizzly" Monroe--present
- f. Daniel "Spider" Schneider--present
- g. President – Ken Coston--present

II. OFFICER REPORTS (Optional) - (Indicate if Present)

- a. President – Ken Coston--present
- b. Vice President – Alan Clevenger
- c. Secretary - Lesle "Scottie" Moore--present
- d. Treasurer – Tim Kelly--present
- e. Sgt-At-Arms - Daniel "Spider" Schneider--present
- f. Legislative Affairs - Tom "Zookeeper" Evans
- g. Run Coordinator – Alan Clevenger
- h. Newsletter Editor – Erin Goggins
- i. Membership - Ken Coston--present
- j. Rider Education - Barbara "Barb" Smart
- k. Gaming - Ed Rutledge--present
- l. Products - Ed Rutledge--present
- m. Public Relations – Kenneth Swazer
- n. COC Liaison - Chris "Token" Applebee

III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -

- a. Current Agenda Updates/Additions –
- b. Approval of Agenda – Motion to approve agenda by Spider, seconded by RC; **approved by board**
- c. Approval of Board Chair to take items out of sequence if deemed necessary. invoked
- d. Approval Past Meeting(s) Minutes – From November 07, 2019 Motion to approve minutes by RC, seconded by spider; **approved by board**

IV. INTRODUCTION OF ANY GUESTS & MEMBERS –

- a. Newly elected: Jared Noble, Patti Bogan
- b. ???

V. **Executive Session (only if needed/called) - None**

OLD BUSINESS –

- a. 2019 Elections for 2020 to 2022 seats – Ken Coston
 - i. Certify Election—Motion to certify election results RC, seconded by Ed; **approved by board**
 - ii. Record results:
 - Vice President: Jared Noble
 - Secretary: Leslie “Scottie” Moore
 - Board Members:
 - a. Dave “Big Dave Grizzly” Monroe
 - b. “Peppermint” Patti Bogan
 - c. Bonnie Welsh
 - iii. January Board meeting—elect chair and non-elected officer positions.
- b. Holiday Party/Meet and Greet: **Tabled for 2020**
 - i. **Event Fundraising Committee-Bonnie W. Patti B, Scottie M**
 - ii. Possibly February and making it a fund-raising event to include meet the board and officers during the event.
 - iii. Send out letter asking membership regarding Meet and Greet/Holiday Party, suggestion box at November General Membership meeting—Ken to draft letter
- c. By-Laws Changes and Issues - (Tim Kelly)
 - i. Anchorage ABATE Status—Business license, EIN, and 501©(3) acquired
 - ii. Next meeting – **January 11, 2020 @ 2:00 pm**
 - iii. Articles of Incorporation for Anchorage ABATE, INC passed
 - Signed, notarized, and mailed for filing
 - iv. Current By-Laws
 - Article II Section 1 amended to strike Vice President, Secretary and Treasurer from sitting Board of Directors.
 - To be adopted and signed this meeting
 - **Start Circulating for other chapter input**
 - v. Anchorage ABATE by-laws need finalized
 - vi. **501©(3) assigned and letter from IRS received**
 - Need to start identifying applicable assets for transfer from ABATE of Alaska to Anchorage ABATE.
- d. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings
 - i. Plan published
 - http://dot.alaska.gov/stwdplng/shsp/shsp_plan.shtml
 - ii. SHSP Emphasis Area Team Leaders Meeting
 - BigDave – Appointed Team Lead for Motorcycles and ATV
 - Mostly discussed roles and approach--Assistant is putting together list of motorcycle vendors.

- Team meetings to be held—board members and officers will be asked to participate via teleconference.
- Follow-Up Leader’s Meeting Once per Quarter
- iii. Save the Date - Traffic Safety Summit - **January 9-10, 2020**
 - Downtown Anchorage @ Captain Cook aktrafficsafety.com
- e. Rider’s Education Program
 - i. Rider Education Meeting—Calendar planned, Classes to be opened ASAP
 - Six new instructors, Three Wheel classes—AK Mining and Diving (New Can Am supplier) providing 4 Spiders (loaners) for classes; Can Am subsidizing class students pay 99 Can Am picking up remaining 200. Can Am willing to provide PDF for banners. Hold 3-wheel class 6-10 after BRC to maximize instruction time
 - ii. Three Angels Memorial/Lease – (Ed/Barb)
 - Muni has sent a Lease Termination Notice
 - a. **Received email saying developers will be breaking ground in the spring. Note this has been the case the last two years. Muni says to check back in February.**
 - b. Other locations are still being looked at
 - i. Sullivan Arena Parking Lot is current backup
 - ii. Redevelopment of the Former Native Hospital Site
 - Team CC interested in helping with plan of new location and then identify how people/businesses can help.
 - Stakeholder Draft Master Plan
 - iii. Motorcycle Shop willing to sell ABATE new bikes 4000 and 5000 for BMW 310 would pay us back all but 500 after two years (Dan/Bonnie)
 - iv. Rider Coaches
 - Endorsing/Promoting ABATE of Alaska
 - Membership Forms/Packets (Laura’s email)
 - Purchase approved of stickers and other flat materials to give to students. RC donated \$250 for additional supplies
 - v. WOW partnership with Women BRC classes (**very popular**)
 - Approached by Diamond Girls MC to also be involved
 - vi. Will need a connex to store three wheels – Ken S to looking into
 - vii. Looking to put together AK State Law fact sheet for classes
 - viii. 2020 season Class Registration is Open.
 - Great gift ideas for upcoming Holiday season?
 - ix. DMV contract submitted 12/02/2019 per Laura
 - x. Range is as it should be for winter.
- f. Fatality Analysis Reporting System (FARS) | NHTSA
 - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)

- g. Financial Solvency and Fundraising
 - i. <http://www.keyfundsol.com/Services.html>
 - ii. Potential Fundraising
 - Havoc mentioned past years ABATE events to raise monies
 - a. Raffles, spaghetti feeds, etc
 - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
 - iii. ABATE of Alaska Non-Profits Minimum Reserve
 - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
 - v. Financial Policies
 - Expenses— President/Treasurer may approve emergent expenses
 - a. Personal reimbursements up to \$500
 - b. Does not apply to normal cost of business or pre-approved expenses
 - Conflict of Interest
 - Events- guidelines
 - vi. **2019 Annual Budget (Tim)**
 - **Annual Deadlines—need to set budget by OCT/NOV meeting**
 - **Draft Budget to be completed and sent to around prior to December board meeting so budget can be voted on for next year.**

Motion to accept budget as proposed: Spider, seconded by Ed roll call vote: Spider: in favor; Ed: aye; RC: in favor; Ken: yes; Big Dave: yes. *Approved by Board*

- h. MRF/SMSA Updates/Reports
 - i. MRF -
 - ii. SMSA -
 - iii. John Weddleton/Boscors, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.
- i. Marketing (Ken Swazer)
 - i. Advertising—Holiday Season giveaway of BRC class, Facebook has 4500 following page
 - ii. Products
 - iii. Any marketing should have ABATE logo
 - iv. Steve Stripling
 - v. Banner sign through Minuteman Press sale
 - vi. Children's handbook (Ken C), Long Island ABATE

- j. 2020 Bike Blessing Committee—**NEED Event Manager—Ed to get things started.**
 - i. Approached Marie—Still undecided
 - ii. Assemble by Sept 1, 2019???
 - iii. Potential Sponsors??—names on flyer, co-sponsors
 - Alaska Airlines
 - Stan Tebo
 - Car Dealerships
 - Motorcycle Dealerships
 - ABATE Business Members
 - Others?
- k. ABATE of Alaska Policies and Procedures
 - i. Initial Policies adopted
 - ii. Partially started Technology Policy
 - iii. **Election Policy**
- l. ABATE of Alaska Officer Operations Manuals
 - i. **Election Procedure**
 - ii. Run Coordinator
 - Tom, Chris, and Alan to discuss and work on
 - iii. Membership Coordinator
 - Ken and Big Dave to work on - need to draft
- m. Survey Monkey- **On Hold**
 - i. Need to get Surveys going (2 types)
 - Members
 - Non-Members/Community

VI. NEW BUSINESS

- a. 2020 Appointed Officer Positions
- b. ???

VII. OTHER SHORT BUSINESS

- a. MRF ability to notify—fees \$350
- b. Rick Braun -wife passed services set

VIII. ACTION ITEMS FROM LAST MEETING/PENDING

- a. For Gaming, RC/Ed to talk with Tom Warden on it –RC is in process of applying for ABATE of Alaska. Concerned what ABATE of Alaska does when Anchorage ABATE is up and running.
- b. Tom will look into earplug issue. Also putting a letter together with three points for the legislature. (Dead Red) —**In Process-will re-send**
- c. Stickers and other material to promote ABATE to rider students – Laura - **In Process—RC to check on progress Ready to go next year**
- d. Chris to track down run coordinator information from Tom

IX. ACTION ITEMS FROM THIS MEETING

- a. Research Business Relationship for gaming
- b. ???

X. ADJOURNMENT

- a. Next scheduled Board Meeting Date is Thursday, January 2, 2020 at 7:00 PM.
- b. Next General Membership Meeting is Thursday, February 20, 2020 at 7:00 PM at Guido's (**Spotlight Business:**)
- c. Motion to adjourn by...Spider, RC seconded motion; ***approved by board***

XI. Calendar

- a. Event Calendar - **Proposed Dates are on Run Calendar**
 - i. The Gathering at the Bike Blessing (**Saturday, May 2, 2020**)
 - ii. Break Up Run (**Saturday, May 9, 2020**)
 - iii. Eagle River Triathlon Road Guarding (**Sunday, June 7, 2020**)
 - iv. Christmas In July Toy Run (**Sunday, July 19, 2020**)
 - v. Freeze-Up Run (**Saturday, September 12, 2020**)