



ABATE of Alaska Board Meeting Minutes  
Scheduled: 15 October 2019, 7:00 PM to 9:00 PM

**I. Board Members -**

**Five of Seven Board Members needed to establish Quorum - (Indicate if Present)**

- a. Dan "Havoc" Coffey
- b. Dan "RC" Owens--present
- c. Ed Rutledge-present
- d. Barb Smart
- e. "Big Dave Grizzly" Monroe--present
- f. Daniel "Spider" Schneider--present
- g. President – Ken Coston--present

**II. OFFICER REPORTS (Optional) - (Indicate if Present)**

- a. President – Ken Coston---present
- b. Vice President – Alan Clevenger
- c. Secretary - Lesle "Scottie" Moore--present
- d. Treasurer – Tim Kelly
- e. Sgt-At-Arms - Daniel "Spider" Schneider--present
- f. Legislative Affairs - Tom "Zookeeper" Evans
- g. Run Coordinator – Alan Clevenger
- h. Newsletter Editor – Erin Goggins
- i. Membership - Ken Coston--present
- j. Rider Education - Barbara "Barb" Smart
- k. Rider Education Assistant—Bonnie Welsh--present
- l. Gaming - Ed Rutledge--present
- m. Products - Ed Rutledge--present
- n. Public Relations – Kenneth Swazer
- o. COC Liaison - Chris "Token" Applebee

**III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -**

- a. Current Agenda Updates/Additions –
- b. Approval of Agenda – motion to approve agenda by Spider, motion seconded by RC—**approved by board**
- c. Approval of Board Chair to take items out of sequence if deemed necessary.--invoked
- d. Approval Past Meeting(s) Minutes – From September 05, 2019 motion to approve agenda by Spider, motion seconded by RC—**approved by board**

**IV. INTRODUCTION OF ANY GUESTS & MEMBERS –**

- a. None

**V. Executive Session (only if needed/called) - None**

## VI. OLD BUSINESS –

- a. Freeze-Up Run - Saturday, September 14, 2019 – (Alan)
  - i. Wrap-Up Report—went well, good attendance, event was +/- 22.00
- b. 2019 Elections for 2020 to 2022 seats
  - i. ½ half seats
    - Board - Dan “RC” Owens. Big Dave and Barb seats up for election
    - Officers - Vice President – Alan Clevenger & Secretary - Lesle “Scottie” Moore
  - ii. Send out nomination forms **Nominations due by 10/31/2019**
  - iii. Have candidates give a bio and picture for the election.
- c. Survey Monkey- **On Hold**
  - i. Need to get Surveys going (2 types)
    - Members
    - Non-Members/Community
- d. By-Laws Changes and Issues - (Tim Kelly)
  - i. Status—Business license acquired, EIN acquired, 501 C3 letter in progress to IRS
  - ii. Next meeting – **November 2, 2019 at 2:00 PM**
  - iii. Articles of Incorporation for Anchorage ABATE, INC passed
    - Signed, notarized, and mailed for filing
  - iv. Current By-Laws
    - Article II Section 1 amended to strike Vice President, Secretary and Treasurer from sitting Board of Directors.
    - To be adopted and signed this meeting
    - **Start Circulating for other chapter input**
  - v. Anchorage ABATE by-laws need finalized at next meeting
  - vi. Once 501©(3) letter received, need to start identifying and transferring applicable assets from ABATE of Alaska.
- e. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings
  - i. Plan published
    - [http://dot.alaska.gov/stwdplng/shsp/shsp\\_plan.shtml](http://dot.alaska.gov/stwdplng/shsp/shsp_plan.shtml)
  - ii. SHSP Emphasis Area Team Leaders Meeting
    - BigDave – Appointed Team Lead for Motorcycles and ATV
    - Mostly discussed roles and approach--Assistant is putting together list of motorcycle vendors.
    - Team meetings to be held—board members and officers will be asked to participate via teleconference.
    - Follow-Up Leader’s Meeting Once per Quarter
- f. Fatality Analysis Reporting System (FARS) | NHTSA
  - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)

- g. MRF/SMSA Updates/Reports
  - i. MRF - MOTM, Bloomington, MN - Sept 19-22, 2019 - BigDave
  - ii. SMSA - Detroit MI – Havoc
  - iii. John Weddleton/Boscors, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.
- h. Rider's Education Program
  - i. Rider Education Meeting
    - Six new instructors, Three Wheel classes—AK Mining and Diving (New Can Am supplier) providing 4 Spiders (loaners) for classes; Can Am subsidizing class students pay 99 Can Am picking up remaining 200. Can Am willing to provide PDF for banners. Hold 3-wheel class 6-10 after BRC to maximize instruction time (check on paperwork)
  - ii. Three Angels Memorial/Lease – (Ed/Barb)
    - Muni has sent a Lease Termination Notice
      - a. **Can stay at Three Angels Tudor track through September 2019 (Remainder of the season) classes held through end of September-Received email saying developers will be breaking ground in the spring. Note this has been the case the last two years. Muni says to check back in February.**
      - b. Other locations are still being looked at
        - i. Sullivan Arena Parking Lot is current backup
        - ii. Redevelopment of the Former Native Hospital Site
    - Team CC interested in helping with plan of new location and then identify how people/businesses can help.
    - Stakeholder Draft Master Plan
    - Track Sponsorship
  - iii. Motorcycle Shop willing to sell ABATE new bikes ~~3750~~ 4000 and ~~5400~~ 5000 for BMW 310 would pay us back all but 500 after two years (Dan/Bonnie)
  - iv. Four motorcycles have been sold.
  - v. Rider Coaches
    - Endorsing/Promoting ABATE of Alaska
    - Membership Forms/Packets (Laura's email)
    - Purchase approved of stickers and other flat materials to give to students. RC donated \$250 for additional supplies
  - vi. WOW partnership with Women BRC classes (**very popular**)
    - Approached by Diamond Girls MC to also be involved
  - vii. Will need a connex to store three wheels – Ken S to looking into
  - viii. Looking to put together AK State Law fact sheet for classes
  - ix. Open 2020 season classes soon. great gift ideas for upcoming Holiday season

- x. Students this year were 567, up from last year. Men that took the class totaled 361 and women totaled 154 an increase over last year.
- i. Marketing (Ken Swazer)
  - i. Advertising—business cards with meeting times and what we do, or membership form on the back
  - ii. Products---poker chips, hats, neck gaiters, challenge coins
  - iii. Any marketing should have ABATE logo
  - iv. Steve Stripling
  - v. Banner sign through Minuteman Press sale
  - vi. Children’s handbook (Ken C), Long Island ABATE
- j. 2020 Bike Blessing Committee—NEED Event Manager—get announcement out for membership
  - i. Approached Marie—will get back to Big Dave
  - ii. Assemble by Sept 1, 2019 ???
  - iii. Potential Sponsors??
    - Alaska Airlines
    - Stan Tebo
    - Car Dealerships
    - Motorcycle Dealerships
    - ABATE Business Members
    - Others?
- k. Financial Solvency and Fundraising
  - i. <http://www.keyfundsol.com/Services.html>
  - ii. Potential Fundraising
    - Havoc mentioned past years ABATE events to raise monies
      - a. Raffles, spaghetti feeds, etc
      - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
  - iii. ABATE of Alaska Non-Profits Minimum Reserve
  - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
  - v. Financial Policies
    - Expenses— President/Treasurer may approve emergent expenses
      - a. Personal reimbursements up to \$500
      - b. Does not apply to normal cost of business or pre-approved expenses
    - Conflict of Interest
    - Events- guidelines
  - vi. **2019 Annual Budget (Tim) - Budget Committee created**
    - **Status?**
    - **Annual Deadlines—need to set budget by OCT/NOV meeting**

- **Draft Budget to be completed and sent to around prior to November board meeting so budget can be voted on for next year.**

- I. ABATE of Alaska Policies and Procedures
  - i. Initial Policies adopted
  - ii. Partially started Technology Policy
- m. ABATE of Alaska Officer Operations Manuals
  - i. Run Coordinator
    - Tom, Chris, and Alan to discuss and work on
  - ii. Membership Coordinator
    - Ken and Big Dave to work on - need to draft

**VII. NEW BUSINESS**

- a. Holiday Party—Meet and Greet—discussion started; possibly moving the date to February and making it a fund raising event with meet the board and officers during the event.

**VIII. OTHER SHORT BUSINESS**

- a. Moving the Three Angels Memorial??

**IX. ACTION ITEMS FROM LAST MEETING/PENDING**

- a. For Gaming, RC/Ed to talk with Tom Warden on it
  - i. ED/RC to file gaming permit
- b. Tom will look into earplug issue brought forth by a couple of students during training classes. Also putting a letter together with three points for the legislature. (Dead Red) —**In Process**
- c. Alaska Highway Safety Office—need someone to reach out 2x times per month—Dave will take over....opportunity to reach out to schools with grant to increase awareness and education regarding motorcycles
- d. Stickers and other material to promote ABATE to rider students – Laura - **In Process**
- e. Big Dave to get election letter out in Blast either tonight or tomorrow night
- f. Chris to track down run coordinator information from Tom
- g. Ken C and Big Dave to check membership for election

**X. ACTION ITEMS FROM THIS MEETING**

- a. Scottie to talk to Tim about draft budget and ask that he send 501c3 letter to board at around.
- b. Bonnie to talk to Barb about Three Angels Plaque
- c. Spider to reach out to Harley and the Motorcycle Shop regarding ballot boxes
- d. Ken to call other motorcycle regarding ballot boxes

**XI. ADJOURNMENT**

- a. Next scheduled Board Meeting Date is Thursday, November 7<sup>th</sup>, 2019 at 7:00 PM. **BALLOT STUFFING MEETING**
- b. Next General Membership Meeting is Thursday, October 17<sup>th</sup>, 2019 at 7:00 PM at Guido's (**Spotlight Business:** )

c. Motion to adjourn by...Spider, seconded by Ken approved by board

**XII. Calendar**

i. None for 2019 – Need to book 2020 dates