



ABATE of Alaska Board Meeting Minutes
05 September 2019, 7:00 PM to 9:00 PM

I. Board Members -

Five of Seven Board Members needed to establish Quorum - (Indicate if Present)

- a. Dan "Havoc" Coffey--present
- b. Dan "RC" Owens--present
- c. Ed Rutledge--present
- d. Barb Smart--present
- e. "Big Dave Grizzly" Monroe--present
- f. Daniel "Spider" Schneider--present
- g. President – Ken Coston--present

II. OFFICER REPORTS (Optional) - (Indicate if Present)

- a. President – Ken Coston--present
- b. Vice President – Alan Clevenger--present
- c. Secretary - Lesle "Scottie" Moore--present
- d. Treasurer – Tim Kelly
- e. Sgt-At-Arms - Daniel "Spider" Schneider--present
- f. Legislative Affairs - Tom "Zookeeper" Evans
- g. Run Coordinator – Alan Clevenger--present
- h. Newsletter Editor – Erin Goggins
- i. Membership - Ken Coston--present
- j. Rider Education - Barbara "Barb" Smart--present
- k. Gaming - Ed Rutledge--present
- l. Products - Ed Rutledge--present
- m. Public Relations – Kenneth Swazer--present
- n. COC Liaison - Chris "Token" Applebee--present

III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -

- a. Current Agenda Updates/Additions –
- b. Approval of Agenda -Spider motioned to approve agenda, Havoc seconded the motion—**approved by board**
- c. Approval of Board Chair to take items out of sequence if deemed necessary.--Invoked
- d. Approval Past Meeting(s) Minutes – From August 01, 2019 Spider motioned to approve agenda, Barb seconded the motion—**approved by board**

IV. INTRODUCTION OF ANY GUESTS & MEMBERS –

- a.
- b. ???

V. **Executive Session (only if needed/called) -**

VI. **OLD BUSINESS –**

- a. Spenard Bike Week – August 4th through 11th – (Ed)
 - i. ABATE Booth – Friday and Saturday night
 - ii. Follow-up we were there, 2 memberships and some T-shirts
- b. Freeze-Up Run - Saturday, September 14, 2019 – (Alan)
 - ~~i. Still working out details~~ Flyers out
 - ii. Willow Trading Post-- 11:00 am KSU at Alaska Leather
 - iii. Sponsor--none
- c. 2019 Elections for 2020 to 2022 seats
 - ~~i. Starting earlier~~ ½ half seats (Dan “RC” Owens. Big Dave and Barb seats up for election)
 - ii. Send out nomination forms in August/September
 - iii. Have candidates give a bio and picture for the election.
- d. Survey Monkey- **On Hold**
 - i. Need to get Surveys going (2 types)
 - Members
 - Non-Members/Community
- e. By-Laws Changes and Issues - (Tim Kelly)
 - i. Status—Business license acquired, EIN acquired, 501 C3 letter in progress to IRS
 - ii. Next meeting – **End of September, beginning of October**
 - iii. Articles of Incorporation for Anchorage ABATE, INC passed
 - Signed, notarized, and mailed for filing
 - iv. Current By-Laws
 - Article II Section 1 amended to strike Vice President, Secretary and Treasurer from sitting Board of Directors.
 - To be adopted and signed this meeting
 - **Start Circulating for other chapter input**
 - v. Anchorage ABATE by-laws need finalized at next meeting
 - vi. Once 501©(3) letter received, need to start identifying and transferring applicable assets from ABATE of Alaska.
- f. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings—Waiting in invitation for the next meeting
- g. A phone call was received from person heading drivers education.
 - i. Plan published
 - http://dot.alaska.gov/stwdplng/shsp/shsp_plan.shtml
 - ii. SHSP Emphasis Area Team Leaders Meeting
 - Big Dave – Appointed Team Lead for Motorcycles and ATV
 - Mostly discussed roles and approach
 - Team meetings to be held
 - Follow-Up Leader’s Meeting Once per Quarter
- h. Fatality Analysis Reporting System (FARS) | NHTSA
 - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)--try to check in

- i. MRF/SMSA Updates
 - i. MRF - MOTM, Bloomington, MN - Sept 19-22, 2019 – Big Dave
 - ii. SMSA - Detroit MI – Havoc—leaving September 10
 - iii. John Weddleton/Boscas, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.
- j. Rider's Education Program
 - i. Rider Education Meeting
 - Six new instructors, Three Wheel classes—AK Mining and Diving (New Can Am supplier) providing 4 Spiders (loaners) for classes; Can Am subsidizing class students pay 99 Can Am picking up remaining 200. Can Am willing to provide PDF for banners. Hold 3-wheel class 6-10 after BRC to maximize instruction time
 - ii. Three Angels Memorial/Lease – (Ed/Barb)
 - Muni has sent a Lease Termination Notice
 - a. **Can stay at Three Angels Tudor track through September 2019 (Remainder of the season) classes held through end of September**
 - b. Other locations are still being looked at
 - i. Sullivan Arena Parking Lot is current backup
 - ii. Redevelopment of the Former Native Hospital Site
 - Team CC interested in helping with plan of new location and then identify how people/businesses can help.
 - Stakeholder Draft Master Plan
 - iii. Motorcycle Shop willing to sell ABATE new bikes ~~3750~~ 4000 and ~~5400~~ 5000 for BMW 310 would pay us back all but 500 after two years (Dan/Bonnie)
 - iv. Rider Coaches
 - Endorsing/Promoting ABATE of Alaska
 - Membership Forms/Packets (Laura's email)
 - Purchase approved of stickers and other flat materials to give to students. RC donated \$250 for additional supplies
 - v. WOW partnership with Women BRC classes (**very popular**)
 - Approached by Diamond Girls MC to also be involved
 - vi. Will need a connex to store three wheels – Ken S to looking into
 - vii. Looking to put together AK State Law fact sheet for classes
 - viii. Open 2020 season classes soon. great gift ideas for upcoming Holiday season
- k. Marketing (Ken Swazer)
 - i. Advertising—pushing classes on Facebook page
 - ii. Products—hats and gaiters
 - iii. Any marketing should have ABATE logo
 - iv. Steve Stripling
 - v. Banner sign through Minuteman Press sale

- vi. Children's handbook (Ken C), Long Island ABATE
- I. 2020 Bike Blessing Committee—NEED Event Manager
 - i. Assemble by Sept 1, 2019???
 - ii. Potential Sponsors??
 - Alaska Airlines
 - Stan Tebo
 - Car Dealerships
 - Motorcycle Dealerships
 - ABATE Business Members
 - Others?
- m. Financial Solvency and Fundraising
 - i. <http://www.keyfundsol.com/Services.html>
 - ii. Potential Fundraising
 - Havoc mentioned past years ABATE events to raise monies
 - a. Raffles, spaghetti feeds, etc
 - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
 - iii. ABATE of Alaska Non-Profits Minimum Reserve
 - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
 - v. Financial Policies
 - Expenses— President/Treasurer may approve emergent expenses
 - a. Personal reimbursements up to \$500
 - b. Does not apply to normal cost of business or pre-approved expenses
 - Conflict of Interest
 - Events- guidelines
 - vi. **2019 Annual Budget (Tim) - Budget Committee created**
 - **Status—Next Meeting October**
 - **Annual Deadlines—need to set budget by OCT/NOV meeting**
- n. ABATE of Alaska Policies and Procedures
 - i. Initial Policies adopted
 - ii. Partially started Technology Policy
- o. ABATE of Alaska Officer Operations Manuals
 - i. Run Coordinator
 - Tom, Chris, and Alan to discuss and work on
 - ii. Membership Coordinator
 - Ken and Big Dave to work on - need to draft

VII. NEW BUSINESS

- a. None

VIII. OTHER SHORT BUSINESS

- a. Fleet Reserve Association Tickets/Donation Request
- b. Navy invited to participate in fund raiser

IX. ACTION ITEMS FROM LAST MEETING/PENDING

- a. For Gaming, RC/Ed to talk with Tom Warden on it
 - i. ED/RC to file gaming permit
- b. Tom will look into earplug issue brought forth by a couple of students during training classes. Also putting a letter together with three points for the legislature. (Dead Red) —**In Process**
- c. Alaska Highway Safety Office—need someone to reach out 2x times per month—Tom
- d. Stickers and other material to promote ABATE to rider students – Laura - **In Process**

X. ACTION ITEMS FROM THIS MEETING

- a. Big Dave to get election letter out in Blast either tonight or tomorrow night
- b. Chris to track down run coordinator information from Tom
- c. Ken C and Big Dave to check membership for election

XI. ADJOURNMENT

- a. Next scheduled Board Meeting Date is Thursday, October 3rd, 2019 at 7:00 PM.
- b. Next General Membership Meeting is Thursday, September 19th, 2019 at 7:00 PM at Guido's (**Spotlight Business:**)
- c. Motion to adjourn by...

XII. Calendar

- a. Event Calendar - Proposed Dates
 - i. Freeze-Up Run (Saturday, September 14, 2019)
 - ii. Elections—nominations by 9/19? Ballot stuffing 11/7/2019 Board Meeting, Elections November 21, 2019 at general membership meeting