



ABATE of Alaska Board Meeting Minutes
Scheduled: 04 April 2019, 7:00 PM to 9:00 PM

I. Board Members -

Four of Six Board Members needed to establish Quorum - (Indicate if Present)

- a. Dan "Havoc" Coffey
- b. Dan "RC" Owens--present
- c. Ed Rutledge
- d. Barb Smart--present
- e. "Big Dave Grizzly" Monroe--present
- f. Daniel "Spider" Schneider--present
- g. President – Ken Coston--present

II. OFFICER REPORTS (Optional) - (Indicate if Present)

- a. President – Ken Coston--present
- b. Vice President – John Schuelke--present
- c. Secretary - Lesle "Scottie" Moore--present
- d. Treasurer – Tim Kelly--present
- e. Sgt-At-Arms - Daniel "Spider" Schneider--present
- f. Legislative Affairs - Tom "Zookeeper" Evans--present
- g. Run Coordinator – Alan Clevenger--present
- h. Newsletter Editor – Erin Goggins
- i. Membership - Ken Coston--present
- j. Rider Education - Barbara "Barb" Smart--present
- k. Gaming - Ed Rutledge
- l. Products - Ed Rutledge
- m. Public Relations – Kenneth Swazer--present
- n. COC Liaison - Chris "Token" Applebee

III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -

- a. Current Agenda Updates/Additions – None
- b. Approval of Agenda -
- c. Approval of Board Chair to take items out of sequence if deemed necessary. Invoked
- d. Approval Past Meeting(s) Minutes – From March 07, 2019 –Ken motioned to accept minutes, RC Seconded motion—**approved by board.**

IV. INTRODUCTION OF ANY GUESTS & MEMBERS –

- a. Bonnie, Virginia

V. Executive Session (only if needed/called) –

- a. Called with request that board members, executive officers, and Laura be present

- b. Executive session called at 20:37 and dismissed at 21:51.

VI. OLD BUSINESS –

- a. 2019 Gathering at the Bike Blessing (Ed & Greg P)
 - i. Next Planning Meetings – Mondays - **Apr 8, 22, 29**
 - ii. Permits obtained--**DONE**
 - iii. Proclamations/Attendance requested from Governor and obtained from the Mayor--Requested
 - iv. Fire Extinguishers for **ALL** booths
- b. Military Contract
 - i. Update—Officially awarded to House of Harley
- c. Newsletter (Erin)
 - i. Articles deadline – April 12, 2019 deadline
 - ii. BigDave to assist Erin with newsletter as needed
- d. By-Laws Changes and Issues - (Tim Kelly)
 - i. Status—Business license acquired, EIN acquired, 501 C3 letter in progress to IRS
 - ii. Next meeting **April 20, 2019 at 3:00pm**
 - iii. Articles of Incorporation for Anchorage ABATE, INC passed
 - Signed, notarized, and mailed for filing
 - iv. Anchorage ABATE by-laws and polices drafted and to be updated/finalized at next meeting
- e. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings
 - i. Updates ??
 - ii. Final approval meeting was November 14, 2018 (Tom)
- f. Fatality Analysis Reporting System (FARS) | NHTSA
 - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)
- g. MRF/SMSA Updates
 - i. MRF\$540 donation from CoC
 - ii. SMSA
 - iii. John Weddleton/Boscors, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.
- h. Three Angels Memorial/Lease – (Ed/Barb)
 - i. Muni has sent a Lease Termination Notice
 - **We should be okay at Three Angels Tudor track through May 2019?**
 - Other locations are still being looked at
 - a. Sullivan Arena Parking Lot is current backup
 - Rider Education—Registration opened for 2019 season
 - a. Invite Assembly members to take a class
 - ii. Team CC interested in helping with plan of new location and then identify how people/businesses can help.
 - iii. Stakeholder Draft Master Plan
- i. Marketing (Ken Swazer)
 - i. Advertising—ask people/business if they want to sponsor

- ii. Products
- iii. Any marketing should have ABATE logo
- iv. Steve Stripling
- j. Financial Solvency and Fundraising
 - i. <http://www.keyfundsol.com/Services.html>
 - ii. Potential Fundraising
 - Havoc mentioned past years ABATE events to raise monies
 - a. Raffles, spaghetti feeds, etc
 - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
 - iii. ABATE of Alaska Non-Profits Minimum Reserve
 - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
 - v. Financial Policies
 - Expenses— President/Treasurer may approve emergent expenses
 - a. Personal reimbursements up to 500
 - b. Does not apply to normal cost of business or pre-approved expenses
 - Conflict of Interest
 - Events- guidelines
 - vi. **2019 Annual Budget (Tim) - Budget Committee created**
- k. ABATE of Alaska Policies and Procedures
 - i. Initial Policies adopted
 - ii. Partially started Technology Policy
- l. ABATE of Alaska Officer Operations Manuals
 - i. Run Coordinator
 - Tom, Chris, and Alan to discuss and work on
 - ii. Membership Coordinator
 - Ken, Ralphie, and Big Dave to work on - need to draft policies had several meetings regarding

VII. NEW BUSINESS

- a. Rider Coaches Contract
 - i. Coaches meeting Alaska Leather – Sunday, April 7th, 2019
 - ii. Endorsing/Promoting ABATE of Alaska
 - iii. Membership Forms/Packets (Laura's email)
 - Motion from Ken to approve purchase of stickers and other flat materials to give to students. Barb seconded motion **approved by board (RC abstained from vote)**
- b. RC to donate \$250 for additional supplies

VIII. OTHER SHORT BUSINESS

- a. Blue-MRF email and Facebook posts
- b. Survey Monkey
- c. Green Knight volunteered to Road guard for ABATE runs

IX. ACTION ITEMS FROM LAST MEETING/PENDING

- a. For Gaming, RC/Ed to talk with Tom Warden on it
 - i. ED/RC to file gaming permit
- b. Tom will look into earplug issue brought forth by a couple of students during training classes. Also putting a letter together with three points for the legislature. (Dead Red) —**Done—needs to email**
- c. Alaska Highway Safety Office—need someone to reach out 2x times per month—Tom

X. ACTION ITEMS FROM THIS MEETING

- a. Big Dave QR code
- b. Laura stickers and other material to promote ABATE to rider students

XI. ADJOURNMENT

- a. Next scheduled Board Meeting Date is Thursday, May 2nd, 2019 at 7:00 PM
- b. Next General Membership Meeting is Thursday, April 18th, 2019 at 7:00 PM at Guido's (**Spotlight Business: ???**)
- c. Motion to adjourn by... RC motioned to adjourn, Spider seconded motion, ***approved by board***

XII. Calendar

- a. Event Calendar - Proposed Dates
 - i. The Gathering at the Bike Blessing (Saturday, May 4, 2019)
 - ii. Break Up Run (Saturday, May 11, 2019)
 - iii. Eagle River Triathlon Road Guarding (Sunday, June 2nd, 2019)
 - iv. Christmas In July Toy Run (Sunday, July 21, 2019-Tentative??)
 - v. Freeze-Up Run (Saturday, September 14, 2019-Tentative??)