



ABATE of Alaska Board Meeting Minutes  
Scheduled: 07 March 2019, 7:00 PM to 9:00 PM

**I. Board Members -**

**Four of Six Board Members needed to establish Quorum - (Indicate if Present)**

- a. Dan "Havoc" Coffey--present
- b. Dan "RC" Owens--present
- c. Ed Rutledge --present
- d. Barb Smart
- e. "Big Dave Grizzly" Monroe--present
- f. Daniel "Spider" Schneider--present
- g. President – Ken Coston--present

**II. OFFICER REPORTS (Optional) - (Indicate if Present)**

- a. President – Ken Coston--present
- b. Vice President – John Schuelke--present
- c. Secretary - Lesle "Scottie" Moore--present
- d. Treasurer – Tim Kelly –present late
- e. Sgt-At-Arms - Daniel "Spider" Schneider--present
- f. Legislative Affairs - Tom "Zookeeper" Evans--present
- g. Run Coordinator – Alan Clevenger
- h. Newsletter Editor – Erin Goggins--present
- i. Membership - Ken Coston--present
- j. Rider Education - Barbara "Barb" Smart
- k. Gaming - Ed Rutledge--present
- l. Products - Ed Rutledge--present
- m. Public Relations – Kenneth Swazer
- n. COC Liaison - Chris "Token" Applebee--present

**III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -**

- a. Current Agenda Updates/Additions – none
- b. Approval of Agenda – RC motioned to approve Spider seconded motion—**approved by board**
- c. Approval of Board Chair to take items out of sequence if deemed necessary.
- d. Approval Past Meeting(s) Minutes – From February 07, 2019 RC motioned to approve Ken seconded motion—**approved by board**
- e.

**IV. INTRODUCTION OF ANY GUESTS & MEMBERS –**

- a. "Peppermint" Patti Bogan, Steve Stripling

**V. Executive Session (only if needed/called) – none needed**

## VI. OLD BUSINESS –

- a. 2019 Gathering at the Bike Blessing (Ed & Greg P)
  - i. Planning has started—suggested to have training bikes at Gathering for public to see, feel how light they are
    - Flyers for the event??
  - ii. Next Planning Meetings – Mondays - **Mar 11, 25-Apr 8, 22, 29**
    - Vendor meeting :nonprofits/clubs March 11
  - iii. Permits applied for--**done**
  - iv. Proclamations/Attendance requested from Governor and Mayor—both offices are working on and will notify Tom when complete.
  - v. Fire Extinguishers for **ALL** booths—check dates for compliance
  - vi. **Tom to work with Fire Marshall on setting up training**
    - **Several Board members and officers have completed**
  - vii. Invited South Peninsula, Juneau, Valley and Far North ABATE s to Gathering at the Bike Blessing May 4,2019
- b. Newsletter (Erin)
  - i. Articles deadline – March 15, 2019
  - ii. Erin’s Fairbanks (Far North ABATE)
  - iii. Big Dave to assist Erin with newsletter as needed
- c. By-Laws Changes and Issues - (Tim Kelly)
  - i. Status—Business license acquired, EIN acquired, 501 C3 letter in progress to IRS
  - ii. Next meeting – **March 23, 2019 – 3:00 PM**
  - iii. Anchorage ABATE by-laws and polices drafted and to be updated/finalized at next meeting
- d. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings
  - i. Updates Tom sent another email requesting updates.
  - ii. Final approval meeting was November 14, 2018 (Tom)
- e. Fatality Analysis Reporting System (FARS) | NHTSA
  - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)
- f. MRF/SMSA Updates
  - i. MRF
  - ii. SMSA
  - iii. John Weddleton/Boscas, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.
- g. Three Angels Memorial/Lease – (Ed/Barb)
  - i. Muni has sent a Lease Termination Notice
    - Other locations are still being looked at- per email looking at Sullivan Arena parking lot for 2019 season
    - Rider Education—opened registration for 2019 season now?
      - a. Invite Assembly members to take a class
  - ii. Team CC interested in helping with plan of new location and then identify how people/businesses can help.
  - iii. Stakeholder Draft Master Plan—10 to 15-year plan

- **Public hearing at Heritage Land Bank - March 14th**

- h. Marketing (Ken Swazer)
  - i. Advertising
  - ii. Products
  - iii. Any marketing should have ABATE logo
  - iv. Steve Stripling
- i. Financial Solvency and Fundraising
  - i. <http://www.keyfundsol.com/Services.html>
  - ii. Potential Fundraising
    - Havoc mentioned past years ABATE events to raise monies
      - a. Raffles, spaghetti feeds, etc
      - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
  - iii. ABATE of Alaska Non-Profits Minimum Reserve
  - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
- j. ABATE of Alaska Policies and Procedures
  - i. Initial Policies adopted
  - ii. Partially started Technology Policy
- k. ABATE of Alaska Officer Operations Manuals
  - i. Run Coordinator
    - Tom, Chris, and Judy to discuss and work on
  - ii. Membership Coordinator
    - Ken, Ralphie, and Big Dave to work on - need to draft policies had several meetings regarding
- l. Financial Policies
  - i. Expenses— President/Treasurer may approve emergent expenses
    - Personal reimbursements up to 500
    - Does not apply to normal cost of business or pre-approved expenses
  - ii. Annual Budget (Tim) - Budget Committee created
  - iii. Conflict of Interest
  - iv. Events- guidelines

**VII. NEW BUSINESS**

- a. Military contract—please read email
- b. Track sign disappeared; 300 to replace with wind cut sign RC motioned to approve Ken seconded motion—**approved by board**

**VIII. OTHER SHORT BUSINESS**

- a. Deadlines – We are volunteers, but please respect them
  - i. Event coordinators
  - ii. Newsletter
  - iii. Bookkeeper – (Bills, renewals, filings, compliance, contracts)

**IX. ACTION ITEMS FROM LAST MEETING/PENDING**

- a. For Gaming, RC/Ed to talk with Tom Warden on it

- i. ED/RC to file gaming permit—application to state by next board meeting per RC
- b. Tom will look into earplug issue brought forth by a couple of students during training classes. Also putting a letter together with three points for the legislature. (Dead Red) —**In Process**
- c. Alaska Highway Safety Office—need someone to reach out 2x times per month—Tom

**X. ACTION ITEMS FROM THIS MEETING**

- a. Bonnie to get Porta Potty info to Ed—done
- b. Scottie to reach out to Laura for Toy Run Info (Bonnie and Scottie to co-chair the event)
- c. Tim to set advertising budget

**XI. ADJOURNMENT**

- a. Next scheduled Board Meeting Date is Thursday, April 4<sup>th</sup>, 2019 at 7:00 PM
- b. Next General Membership Meeting is Thursday, March 21<sup>st</sup>, 2019 at 7:00 PM at Guido's (**Spotlight Business: Alaska Cycle Center**)
- c. Motion to adjourn by... Havoc motioned to adjourn, RC seconded ***approved by board***

**XII. Calendar**

- a. Event Calendar - Proposed Dates
  - i. The Gathering at the Bike Blessing (Saturday, May 4, 2019)
  - ii. Break Up Run (Saturday, May 11, 2019)
  - iii. Eagle River Triathlon Road Guarding (Sunday, June 2nd, 2019)
  - iv. Christmas In July Toy Run (Sunday, July 21, 2019-Tentative??)
  - v. Freeze-Up Run (Saturday, September 14, 2019-Tentative??)