



ABATE of Alaska Board Meeting Minutes
Scheduled: 07 February 2019, 7:00 PM to 9:00 PM

I. Board Members -

Four of Six Board Members needed to establish Quorum - (Indicate if Present)

- a. Dan "Havoc" Coffey--present
- b. Dan "RC" Owens--present
- c. Ed Rutledge --present
- d. Barb Smart--present
- e. "Big Dave Grizzly" Monroe--present
- f. Daniel "Spider" Schneider--present
- g. President – Ken Coston--present

II. OFFICER REPORTS (Optional) - (Indicate if Present)

- a. President – Ken Coston--present--present
- b. Vice President – John Schuelke--present
- c. Secretary - Lesle "Scottie" Moore--present
- d. Treasurer – Tim Kelly--present
- e. Sgt-At-Arms - Daniel "Spider" Schneider--present
- f. Legislative Affairs - Tom "Zookeeper" Evans
- g. Run Coordinator – Alan Clevenger
- h. Newsletter Editor – Erin Goggins--present
- i. Membership - Ken Coston--present
- j. Rider Education - Barbara "Barb" Smart--present
- k. Gaming - Ed Rutledge--present
- l. Products - Ed Rutledge--present
- m. Public Relations – Kenneth Swazer--present
- n. COC Liaison - Chris "Token" Applebee

III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -

- a. Current Agenda Updates/Additions –
- b. Approval of Agenda – RC motioned to approve agenda, Havoc seconded motion—**approved by board**
- c. Approval of Board Chair to take items out of sequence if deemed necessary.--Invoked
- d. Approval Past Meeting(s) Minutes – From January 03, 2019 -- RC motioned to approve minutes, Ken seconded motion—**approved by board**

IV. INTRODUCTION OF ANY GUESTS & MEMBERS –

- a. Neil???
- b. **Executive Session (only if needed/called) – none needed???**

V. OLD BUSINESS –

- a. 2019 Eighth Annual Meet & Greet (Scottie)
 - i. Report—final cost 5704.70 most feedback was positive. Food could have been better.
 - ii. Follow-Up-- Valley ABATE—thank you card for donation.
- b. 2019 Gathering at the Bike Blessing (Ed & Greg P)
 - i. Planning has started
 - ii. Next Planning Meeting – **February 11, 2019 at 6:30 @ City Church**
 - iii. Permits applied for
 - iv. Proclamations/Attendance requested from Governor and Mayor
 - v. Fire Extinguishers for **ALL** booths
 - vi. **Tom to work with Fire Marshall on setting up training**
- c. By-Laws Changes and Issues - (Tim Kelly)
 - i. Status—Business license acquired, EIN acquired, 501 C3 letter in progress to IRS—in process on page 23 of IRS form
 - ii. Next meeting – **1st Quarter 2019 (March 23, 2019 at 3:00pm)**
 - iii. Articles of Incorporation for Anchorage ABATE, INC passed
 - Signed, notarized, and mailed for filing
 - iv. Current By-Laws
 - Article II Section 1 amended to strike Vice President, Secretary and Treasurer from sitting Board of Directors.
 - To be adopted and signed this meeting
 - v. Anchorage ABATE by-laws and polices drafted and to be updated/finalized at next meeting
- d. ABATE Raffle with STNMC (Ed)
 - i. Checks? (To and from StN MC) (**Ed/RC-Brad Confirmed?**) completed
 - ii. 1yr sustaining membership for STNMC at Meet and Greet
- e. ABATE of Alaska - Far North Chapter
 - i. Annual Chili Cook-Off – Sunday, February 10, 2019 at 2:00 PM
- f. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings
 - i. Updates ??
 - ii. Final approval meeting – November 14, 2018 (Tom)
- g. Fatality Analysis Reporting System (FARS) | NHTSA
 - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)
- h. MRF/SMSA Updates
 - i. MRF—nothing new to report
 - ii. SMSA
 - iii. John Weddleton/Boscors, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.

- i. Three Angels Memorial/Lease – (Ed/Barb)
 - i. Muni has sent a Lease Termination Notice
 - Other locations are still being looked at
 - **We have received word we can stay through the 2018 riding season—We should know March 1st RE: current site**
 - Rider Education—opened registration for 2019 season now?
 - a. Invite Assembly members to take a class
 - ii. Team CC interested in helping with plan of new location and then identify how people/businesses can help.
 - iii. Stakeholder Draft Master Plan
- j. Marketing
 - i. Advertising
 - ii. Products
 - iii. Any marketing should have ABATE logo
 - iv. Steve Stripling
- k. Financial Solvency and Fundraising
 - i. <http://www.keyfundsol.com/Services.html>
 - ii. Potential Fundraising
 - Havoc mentioned past years ABATE events to raise monies
 - a. Raffles, spaghetti feeds, etc
 - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
 - iii. ABATE of Alaska Non-Profits Minimum Reserve
 - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
- l. ABATE of Alaska Policies and Procedures
 - i. Initial Policies adopted
 - ii. Partially started Technology Policy
- m. ABATE of Alaska Officer Operations Manuals
 - i. Run Coordinator
 - Tom, Chris, and Judy to discuss and work on
 - ii. Membership Coordinator
 - Ken, Ralphie, and Big Dave to work on - need to draft policies had several meetings regarding
- n. Financial Policies
 - i. Expenses— President/Treasurer may approve emergent expenses
 - Personal reimbursements up to 500
 - Does not apply to normal cost of business or pre-approved expenses
 - ii. Annual Budget (Tim) - Budget Committee created
 - iii. Conflict of Interest
 - iv. Events- guidelines

VI. NEW BUSINESS

- a. Wild Apricot - \$972/yr – March 06, 2019

VII. OTHER SHORT BUSINESS

- a. March 15, 2019 deadline for articles to go into newsletter

VIII. ACTION ITEMS FROM LAST MEETING/PENDING

- a. For Gaming, RC/Ed to talk with Tom Warden on it
 - i. ED/RC to file gaming permit—November 10th
- b. Tom will look into earplug issue brought forth by a couple of students during training classes. Also putting a letter together with three points for the legislature. —**In Process**
- c. Alaska Highway Safety Office—need someone to reach out 2x times per month—Tom
- d. Tom to work with Fire Marshall on setting up training
- e. Ed will get Office Keys to those that need them

IX. ACTION ITEMS FROM THIS MEETING

- a. Big Dave to reach out to Sarah C
- b. Big Dave to get National Guard info to Ed
- c. Tim to draft budget

X. ADJOURNMENT

- a. Next scheduled Board Meeting Date is Thursday, March 7th, 2019 at 7:00 PM
- b. Next General Membership Meeting is Thursday, February 21st, 2019 at 7:00 PM at Guido's (**Spotlight Business: Alaska Leather**)
- c. Motion to adjourn by...Spider motioned to adjourn, Barb seconded motion, ***approved by board***

XI. Calendar

- a. Event Calendar - Proposed Dates
 - i. The Gathering at the Bike Blessing (Saturday, May 4, 2019)
 - ii. Break Up Run (Saturday, May 11, 2019)
 - iii. Eagle River Triathlon Road Guarding (Sunday, June 2nd, 2019)
 - iv. Christmas In July Toy Run (Sunday, July 21, 2019-Tentative??)
 - v. Freeze-Up Run (Saturday, September 14, 2019-Tentative??)