



ABATE of Alaska Board Meeting Minutes
Scheduled: 03 January 2019, 7:00 PM to 9:00 PM

I. Board Members -

Four of Six Board Members needed to establish Quorum - (Indicate if Present)

- a. Dan "Havoc" Coffey--present
- b. Dan "RC" Owens--present
- c. Ed Rutledge--present
- d. Barb Smart--present
- e. "Big Dave Grizzly" Monroe--present
- f. Daniel "Spider" Schneider--present
- g. President – Ken Coston--present

II. OFFICER REPORTS (Optional) - (Indicate if Present)

- a. President – Ken Coston--present
- b. Vice President – John Schuelke
- c. Secretary - Lesle "Scottie" Moore
- d. Treasurer – Tim Kelly
- e. Sgt-At-Arms - Daniel "Spider" Schneider--present
- f. Legislative Affairs - Tom "Zookeeper" Evans--present
- g. Run Coordinator -
- h. Newsletter Editor – Erin Goggins
- i. Membership - Ken Coston--present
- j. Rider Education - Barbara "Barb" Smart--present
- k. Gaming - Ed Rutledge--present
- l. Products -
- m. Public Relations –
- n. COC Liaison - Chris "Token" Applebee--present

III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -

- a. Election of Board Chair –
 - i. "Big Dave Grizzly" Monroe **nominated by RC, 2nd by Havoc**
 - ii. **Passed unanimously**
- b. Current Agenda Updates/Additions –
- c. Approval of Agenda - **nominated by RC, 2nd by Spider - Unanimous**
- d. Approval of Board Chair to take items out of sequence if deemed necessary.
- e. Approval Past Meeting(s) Minutes – From December 06, 2018
 - i. **Nominated by Spider, 2nd by Barb - Unanimous**

IV. INTRODUCTION OF ANY GUESTS & MEMBERS –

- a. Bonnie Welsh, Patti Bogan Kenneth Swazer, Steve Stripling

V. **Executive Session (only if needed/called) -**

- a. No

VI. **OLD BUSINESS –**

- i. Existing ABATE Officer Appointments - **nominated by Barb, 2nd by RC - Unanimous**
 - ii. Sgt-At-Arms - Daniel “Spider” Schneider
 - iii. Legislative Affairs - Tom “Zookeeper” Evans
 - iv. Newsletter Editor – Erin Goggins
 - v. Membership - Ken Coston
 - vi. Rider Education - Barbara “Barb” Smart
 - Barb named Bonnie Welsh as her Assistant Rider Ed Coordinator
 - vii. Gaming - Ed Rutledge
 - viii. COC Liaison - Chris “Token” Applebee
- b. New ABATE Officer Appointments
- i. Run Coordinator – Alan Clevenger **nominated by RC, 2nd by Spider - Unanimous**
 - ii. Products – Ed Rutledge **nominated by Spider, 2nd by Barb - Unanimous**
 - iii. Public Relations – Kenneth Swazer **nominated by Barb, 2nd by Ken – Unanimous**
- c. 2019 Eighth Annual Meet & Greet (Scottie)
- i. Saturday, January 26, 2019
 - ii. Dave & Busters—50% deposit made – **Final payment due 01/18/2019**
 - iii. Door Prizes / Donations??
 - iv. Draft Agenda mention training, Business Support Signs
 - v. Business Awards for Meet & Greet
 - vi. Any additional Meet & Greet Agenda items to Scottie
- d. 2019 Gathering at the Bike Blessing (Ed & Greg P)
- i. Planning has started
 - ii. Permits applied for
 - iii. Proclamations/Attendance requested from Governor and Mayor
 - iv. Fire Extinguishers for **ALL** booths
 - v. **Tom to work with Fire Marshall on setting up training**

- e. By-Laws Changes and Issues - (Tim Kelly)
 - i. Status—Business license acquired, EIN acquired, 501 C3 letter in progress to IRS
 - ii. Next meeting – **1st Quarter 2019 (February?)**
 - iii. Articles of Incorporation for Anchorage ABATE, INC passed
 - Signed, notarized, and mailed for filing
 - iv. Current By-Laws
 - Article II Section 1 amended to strike Vice President, Secretary and Treasurer from sitting Board of Directors.
 - To be adopted and signed this meeting
 - v. Anchorage ABATE by-laws and polices drafted and to be updated/finalized at next meeting
- f. ABATE Raffle with STNMC (Ed)
 - i. Outstanding tickets—**all accounted for**
 - ii. Checks? (To and from STNMC) **Ed/RC will follow-up with Brad**
 - iii. 1yr sustaining membership for STNMC as thank you at Meet and Greet
- g. ABATE of Alaska - Far North Chapter
 - i. Officers listed on Website
 - ii. Email addresses created
 - iii. Suggest they create their own corporation and 501(c)(3) to accommodate them having their own Rider Education
- h. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings
 - i. Updates – Final versions of priorities released
 - Driver Behavior
 - Special Users
 - Roadway
 - ii. Final approval meeting – November 14, 2018 (Tom)
- i. Fatality Analysis Reporting System (FARS) | NHTSA
 - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)
- j. MRF/SMSA Updates
 - i. MRF
 - ii. SMSA
 - iii. John Weddleton/Boscas, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.

- k. Three Angels Memorial/Lease – (Ed/Barb)
 - i. Muni has sent a Lease Termination Notice
 - Other locations are still being looked at
 - **We need to be attending the Anchorage Assembly meetings at Z.J. Loussac Library**
 - a. Tuesday, January 15th
 - b. Tuesday, January 29th
 - Rider Education—open registration for 2019 season?
 - a. After we update calendar for new class offerings
 - b. Invite Assembly members to take a class
 - ii. Team CC interested in helping with plan of new location and then identify how people/businesses can help.
- l. Marketing
 - i. Advertising
 - ii. Products
 - iii. Any marketing should have ABATE logo
 - iv. Steve Stripling –
 - Big Alaska show website for marketing kicking off
 - Will meet with Ken and Kenneth for marketing plan for 2019
- m. Financial Solvency and Fundraising
 - i. <http://www.keyfundsol.com/Services.html>
 - ii. Potential Fundraising
 - Havoc mentioned past years ABATE events to raise monies
 - a. Raffles, spaghetti feeds, etc
 - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
 - iii. ABATE of Alaska Non-Profits Minimum Reserve
 - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
- n. ABATE of Alaska Policies and Procedures
 - i. Initial Policies adopted
 - ii. Partially started Technology Policy
- o. ABATE of Alaska Officer Operations Manuals
 - i. Run Coordinator
 - Tom, Chris, and Judy to discuss and work on
 - ii. Membership Coordinator
 - Ken, Ralphie, and Big Dave to work on - need to draft policies had several meetings regarding
- p. Financial Policies
 - i. Expenses— President/Treasurer may approve emergent expenses
 - Personal reimbursements up to 500
 - Does not apply to normal cost of business or pre-approved expenses
 - ii. Annual Budget (Tim) - Budget Committee created
 - iii. Conflict of Interest
 - iv. Events- guidelines

VII. NEW BUSINESS

- a. Invite Valley ABATE to the Meet & Greet
- b. ???

VIII. OTHER SHORT BUSINESS

- a. Recommend all chapters use a Black and White Chapter Bar underneath ABATE patch
- b. Office Keys – Who needs them – (Ed)
- c. Laura’s Check – Board approves RC to sign by unanimous consent
- d. ???

IX. ACTION ITEMS FROM LAST MEETING/PENDING

- a. For Gaming, RC/Ed to talk with Tom Warden on it
 - i. ED/RC to file gaming permit—November 10th
- b. Tom will look into earplug issue brought forth by a couple of students during training classes. Also putting a letter together with three points for the legislature. —**In Process**
- c. Alaska Highway Safety Office—need someone to reach out 2x times per month—Tom —**In Process**
- d. ED to apply for 2019 Bike Blessing/Gathering permits – **Done**

X. ACTION ITEMS FROM THIS MEETING

- a. Scottie to work with Laura to get Dave & Buster’s final payment by 01/18/2019
- b. Ed/RC will follow-up with Brad on STNMC Check
- c. Tom to work with Fire Marshall on setting up training
- d. Ed will get Office Keys to those that need them
- e. BigDave will setup email for new officers and ensure the Distribution lists are current.

XI. ADJOURNMENT

- a. Next scheduled Board Meeting Date is Thursday, February 7th, 2019 at 7:00 PM
- b. Next General Membership Meeting is Thursday, February 21st, 2019 at 7:00 PM at Guido’s (**Spotlight Business: Alaska Leather**)
 - i. Motion to adjourn **nominated by Spider, 2nd by Barb - Unanimous**

XII. Calendar

- a. Event Calendar - Proposed Dates
 - i. Eighth Annual Meet and Greet (Saturday, January 26, 2019)
 - ii. The Gathering at the Bike Blessing (Saturday, May 4, 2019)
 - iii. Break Up Run (Saturday, May 11, 2019)
 - iv. Christmas In July Toy Run (Sunday, July 21, 2019??)
 - v. Freeze-Up Run (Saturday, September 14, 2019??)