



ABATE of Alaska Board Meeting Minutes
Scheduled: 06 September 2018, 7:00 PM to 9:00 PM

I. Board Members -

Four of Six Board Members needed to establish Quorum - (Indicate if Present)

- a. Dan "Havoc" Coffey--present
- b. Dan "RC" Owens--present
- c. Tim Kelly--present
- d. Barb Smart--present
- e. "Big Dave Grizzly" Monroe--present
- f. Daniel "Spider" Schneider--present
- g. President - Ed Rutledge--present

II. OFFICER REPORTS (Optional) - (Indicate if Present)

- a. President - Ed Rutledge--present
- b. Vice President – John Schuelke--present
- c. Secretary - Lesle "Scottie" Moore--present
- d. Treasurer – Tim Kelly--present
- e. Sgt-At-Arms - Daniel "Spider" Schneider--present
- f. Legislative Affairs - Tom "Zookeeper" Evans--present
- g. Run Coordinator - Judy Smith--present
- h. Newsletter Editor – Erin Goggins
- i. Membership - Ken Coston--present
- j. Rider Education - Barbara "Barb" Smart--present
- k. Gaming - Ed Rutledge--present
- l. Products - Judy Smith--present
- m. Public Relations – Sarah Coe
- n. COC Liaison - Chris "Token" Applebee--present

III. UPDATE OF AGENDA & APPROVAL OF MEETING MINUTES -

- a. Current Agenda Updates/Additions –
- b. Approval of Agenda – Tim motioned to accept agenda, Spider seconded—**approved by board**
- c. Approval of Board Chair to take items out of sequence if deemed necessary. --invoked
- d. Approval Past Meeting(s) Minutes – From July 05, 2018 (No Quorum in August) -- Spider motioned to accept agenda, Tim seconded—**approved by board**

IV. INTRODUCTION OF ANY GUESTS & MEMBERS –

- a. Steve Stripling, Bonnie Welsh

V. Executive Session (only if needed/called) - called

- a. With Executive Officers Ken and Bonnie added to executive session
- b. Called into session at 20:47, Ended at 21:13

VI. OLD BUSINESS –

- a. Freeze-UP Run (Judy)
 - i. Schedule—all in order 16 at door for food
 - ii. Prep?
- b. Christmas In July Toy Run (Sunday, July 22, 2018) – Judy
 - i. Report? No report
- c. ABATE Annual Elections
 - i. Procedures
 - ii. Schedule
 - Nomination Letter via Email - October 1st
 - Nominations Close – General Membership Meeting - October 18, 2018
 - Ballot Stuffing November Board Meeting – 11/1/2018
 - Ballot Mailed USPS
 - Elections – General Membership Meeting - 11/15/2018
- d. By-Laws Changes and Issues - (Tim Kelly)
 - i. Status
 - ii. Next meeting - **Sept 29, 2018 at 4:00 PM**
 - iii. Articles of Incorporation for Anchorage ABATE, INC passed
 - iv. By-Laws??
- e. ABATE Raffle with STNMC (Ed)
 - i. Update – All ticket books and money due to Ed early next week following CoC in Fairbanks
 - ii. Ticket sales to continue through freeze-up run
 - iii. Ends Freeze-Up Run (Saturday, September 15, 2018)
- f. Alaska Strategic Highway Safety Plan (SHSP) Safety Meetings
 - i. Updates – Final versions of priorities released—feedback by 9/10/18, will be combined into one report, once approved with be good for 5 years
 - Driver Behavior
 - Special Users
 - Roadway
 - Drivers Education –help set curriculum
- g. Fatality Analysis Reporting System (FARS) | NHTSA
 - i. <https://www.nhtsa.gov/research-data/fatality-analysis-reporting-system-fars> (No Activity)
- h. MRF/SMSA Updates
 - i. MRF Meeting of the Minds Denver, CO – 09/18 to 09/23/2018
 - Auction Items (ABATE usually donates Alaska gear)
 - a. ULU Knives—permission granted
 - b. Alaska Leather—See Barb
 - c. Other suggestions???
 - ii. Megan E left MRF—need a person to fill

- iii. SMSA (Havoc) (SMSA Sacramento CA for 2018)—Barb motioned to preapprove hotel for SMSA, Spider seconded motion—approved by board
 - iv. John Weddleton/Boscors, The Motorcycle Shop, and Neighbors Windows and Doors have all offered to donate mileage or purchase mileage tickets for ABATE using mileage.
 - i. Three Angels Memorial/Lease – (Ed/Barb)
 - i. Muni has sent a Lease Termination Notice
 - Other locations are still being looked at
 - **We have received word we can stay through the 2018 riding season**
 - Rider Education—open registration for 2019 season now
 - a. Invite Assembly members to take a class
 - b.
 - ii. Team CC interested in helping with plan of new location and then identify how people/businesses can help.
 - j. Marketing (Sarah & Judy)
 - i. Advertising
 - ii. Products
 - iii. Any marketing should have ABATE logo
 - iv. Steve Stripling
 - k. Financial Solvency and Fundraising
 - i. <http://www.keyfundsol.com/Services.html>
 - ii. Potential Fundraising
 - Havoc mentioned past years ABATE events to raise monies
 - a. Raffles, spaghetti feeds, etc
 - b. volunteers to manage events need addition streams of revenue in addition to Rider Education
 - iii. ABATE of Alaska Non-Profits Minimum Reserve
 - iv. Refer to email that was sent it out. ABATE needs to agree on the amount.
 - l. ABATE of Alaska Policies and Procedures
 - i. Initial Policies adopted
 - ii. Partially started Technology Policy
 - m. ABATE of Alaska Officer Operations Manuals
 - i. Run Coordinator
 - Tom, Chris, and Judy to discuss and work on
 - ii. Membership Coordinator
 - Ken, Ralphie, and Big Dave to work on - need to draft policies had several meetings regarding
 - iii. Elections Process
 - RC has updates for the Policy/Operations following election.
 - n. Financial Policies

- i. Expenses—*All expenses must come to the board for approval no matter the amount.*- (Needs reviewed/Modified)
- ii. Annual Budget —Budget planning committee—Tom E, Tim K, RC, Laura
- iii. Conflict of Interest (**Done/Review**)
- iv. Events- guidelines/policy need reviewed

VII. NEW BUSINESS

- a. Email Accounts for Board Members—please do use “reply all”
- b. SSL certificate renewal/website—64.99 annually—cost of doing business
- c. President/Treasurer may approve emergent expenses/ personal reimbursements up to 500—does not apply to normal cost of business or pre-approved expenses—Havoc motioned to accept updated expenses policy, Barb seconded---**approved by board**
- d. Tim motioned to establish Rider Education Committee, RC seconded—**approved by board** (Barb abstained)
 - i. Barb volunteered to chair
- e. Tim motion to legal counsel (free or low fee consult), Havoc seconded motion—**approved by board**
- f. Tim motioned to reorganize elections process—President, Vice President, Secretary, Treasurer, and Sgt-at-Arms to be elected, all others to be appointed by board, Havoc seconded---**approved by board**
- g.

VIII. OTHER SHORT BUSINESS

- a. ABATE of Alaska patches—current estimate \$2 per piece

IX. ACTION ITEMS FROM LAST MEETING/PENDING

- a. For Gaming, RC/Ed to talk with Tom Warden on it- **Bylaws issue prevented this—now workable with approved amended Bylaws**
 - i. ED/RC to file gaming permit—November 10th
- b. Tom will look into earplug issue brought forth by a couple of students during training classes. Also putting a letter together with three points for the legislature. —**In Process**
- c. Erin will reach out to Ducks Unlimited regarding calendars
- d. Tim will work on the corporate filing for Anchorage ABATE—**needs to be notarized**
- e. Alaska Highway Safety Office—need someone to reach out 2x times per month—Tom needs information, Dave will send
- f. ED to apply for 2019 Bike Blessing/Gathering permits – **In Process**

X. ACTION ITEMS FROM THIS MEETING

- a. Dave will reach out to Barb for donations, ulu knives

XI. ADJOURNMENT

- a. Next scheduled Board Meeting Date is Thursday, October 4th, 2018 at 7:00 PM

- b. Next General Membership Meeting is Thursday, September 20th, 2018 at 7:00 PM at La Cabana
- c. October general membership meeting at Peanut Farm
- d. Motion to adjourn by...Havoc motioned, Barb seconded—**approved by board**

XII. Calendar

- a. Event Calendar for 2018 - Proposed Dates
 - i. Freeze-Up Run (Saturday, September 15, 2018)
 - ii. 2019 Meet and Greet - (Proposed: Saturday, January 26, 2019?)